

# Artificial Intelligence

## Guidelines for Teachers and holders of Special Authorities

### **Use of Artificial Intelligence when providing evidence and documentation to the Teachers Registration Board of South Australia**

This factsheet provides guidance on the safe and ethical use of generative artificial intelligence (AI) when submitting evidence and documentation to the Teachers Registration Board of South Australia (the Board). This may include documentation for the purposes of teacher registration, a special authority to teach application, English language proficiency evidence and in response to an investigation, inquiry or disciplinary action.

The Board aims to achieve a safe, responsible and ethical use of generative AI tools when dealing with teachers and special authority holders.

### **Appropriate use of AI**

As a member of the teaching profession, teachers work within a high trust environment. Some teachers may be required to produce original valid documents and evidence in response to English language proficiency determinations and/or against an inquiry, allegation or offence.

Teachers are required to craft documents that are of their own personal, original production and are to be aware that use of materials produced by generative AI can and will be scrutinised by the Board. If materials are found to be false or misleading in their use, intent or practice, persons could (if found to breach section 54 of the *Teachers Registration and Standards Act 2004*) be fined up to \$10,000, have their registration cancelled or their special authority revoked.

The use of generative AI to produce documents to demonstrate your English language proficiency is not accepted.

Any use of AI is to be attributed.

### **Risk Management**

To fully understand the potential of high quality and safe generative AI, teachers need to consider and appropriately manage a range of privacy, security and ethical considerations. Risk management is also appropriate for the potential consequences of errors and algorithmic bias in generative AI content; the misuse of personal or confidential information; and the use of generative AI for inappropriate purposes, such as to undermine the integrity of Board decisions.

## Risk Assessment

The Board will undertake regular audits and investigations to monitor submitted documentation using an AI monitoring tool. Specific attention will be paid to identify the misuse of AI tools and the production of deepfakes.

Any use of AI is to be attributed.

## False or misleading information

Section 54 of the *Teachers Registration and Standards Act, 2004*, which applies to all registered teachers and special authority holders, states:

*A person who by fraud or any other dishonest means procures registration for himself or herself, or for another person, is guilty of an offence.*

The [Code of Conduct](#) provides information if there is a breach of the code and the actions that can be taken by the Board. Teachers and special authority holders should familiarise themselves with the code.

## Australia's 8 Artificial Intelligence (AI) Ethics Principles<sup>[1]</sup> apply

- **Human-centred values:** AI systems should respect human rights, diversity, and the autonomy of individuals.

- **Fairness:** AI systems should be inclusive and accessible and should not involve or result in unfair discrimination against individuals, communities or groups.
- **Privacy protection and security:** AI systems should respect and uphold privacy rights and data protection and ensure the security of data.
- **Reliability and safety:** AI systems should reliably operate in accordance with their intended purpose.
- **Transparency and explainability:** There should be transparency and responsible disclosure so people can understand when they are being significantly impacted by AI and can find out when an AI system is engaging with them.
- **Contestability:** When an AI system significantly impacts a person, community, group or environment, there should be a timely process to allow people to challenge the use or outcomes of the AI system.
- **Accountability:** People responsible for the different phases of the AI system lifecycle should be identifiable and accountable for the outcomes of the AI systems, and human oversight of AI systems should be enabled.

For further information, contact the Board at [info@trb.sa.edu.au](mailto:info@trb.sa.edu.au)

[1] [Australia's AI Ethics Principles](#) | [Australia's Artificial Intelligence Ethics Principles](#) | [Department of Industry Science and Resources](#)